

## **1. Purpose**

The Pastoral Renewal Team steer the initial process for Pastoral Renewal and the development of the Parish Pastoral Council. The conclusion of its role occurs with the establishment of the Parish Pastoral Council.

The Pastoral Renewal Team models an open, transparent, and collaborative process. The group is committed to the parish vision and mission, the pastoral renewal overview, and its key steps.

## **2. Membership**

Membership of the Pastoral Renewal Team consists of, but is not limited to:

- Parish Priest (ex-officio)
- At least one of the Assistant Priests (ex-officio)
- 6 to 8 Parish members
- Synodal Consulting members (2) (ex-officio)

Appointments will be made to the Pastoral Renewal Team by the Parish Priest after expressions of interest are sought.

## **3. Membership Criteria**

Members possess the following qualities:

- Active in the life of the parish
  - Committed to the vision, mission, and renewal process
  - Skills/Gifts relevant to the role which may include planning, administration, prayerfulness, communications, networking, and community engagement
- As far as possible, a diversity of members is to be sought, particularly in terms of length of time in parish, areas of parish life, gender, age, and ethnic background.

## **4. Induction & Formation**

- Prior to a member's first meeting, an induction including welcome and initial orientation will be offered.
- Members of the Team are categorised under pastoral ministries, and as such, should familiarise themselves with relevant policies prior to commencement of their role.
- There will be a session of formation for all members.

## **5. Roles and Responsibilities of the Members**

The Pastoral Renewal Team will:

- Coordinate the general development of the key steps up to the establishment of the Parish Pastoral Council
- Attend regular meetings as required and actively participate in the work of the Pastoral Renewal Team
- Be committed to, and actively involved in, pursuing the outcomes of the Pastoral Renewal Team

## **6. Executive**

The Pastoral Renewal Team Executive, appointed by the Parish Priest, consists of the following:

- Up to two members of the Pastoral Renewal Team from the parish
- Synodal Consulting members (2)

This Executive will meet weekly and be responsible for both guiding the work of the Pastoral Renewal Team and ensuring implementation of actions through the renewal process.

The executive will also ensure creation of agenda and minute taking for the Pastoral Renewal Team.

## **7. Key Relationships**

The Pastoral Renewal Team:

- Is accountable to the Parish Priest
- Collaborates with:
  - Assistant Priests
  - Parish Leadership Team – Executive
  - Pastoral Community Staff
  - Nourishing Faith & Culture Team
  - Parish Finance Committee
  - Mission and Pastoral Care Committee

## **8. Meeting Frequency**

The Pastoral Renewal Team will meet at least once a month to steer the process of renewal.

## **9. Conclusion of Team**

The Pastoral Renewal Team concludes its role once the Parish Pastoral Council is established.

## **10. Casual Vacancies**

- The Team may fill any casual vacancy through appointment by the parish priest, in consultation with the team members.
- A position is considered vacant when confirmed in writing, and occurs if a member:
  - resigns
  - withdraws from active participation in their parish
  - does not fulfil the main membership responsibilities

## **11. Consensus Decision-Making**

- The consensus approach to decision-making will be used in the process of contributing towards the making of decisions, with each member offering their conscience-derived input towards final outcomes
- In a spirit of synodality, non-binding votes may sometimes be taken to obtain indicative feeling on particular matters
- Lobbying, competition, and domination should be avoided, so as to support a full burgeoning of synodality

## **12. Communication with the Parish**

- The Team will report to the parish community regularly on the progress of the renewal
- It will dialogue with parishioners through various means, e.g., parish consultations, focus meetings, conversations, suggestion boxes